

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
JUNE 20, 1996

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, June 20, 1996, at 9:00 a.m., in Conference Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Alton Bankston, Paul Breazeale, Yvonne Brown, John Junkin, II, Patricia Puckett, Perrin Purvis, Nell Rogers, William Seal, Hazel Terry, and George Walker.

Staff in attendance: Dr. Olon Ray, Executive Director, William Box, William Bunch, Jr., Becky Cade, Beth Canzoneri, Dr. Larry Day, Deborah Gilbert, Duane Hamill, Sandra Lucas, Dr. Dee Martin, R. L. McClellan, Ed Schneider, and Frankie Walton White.

CALL TO ORDER

The regular meeting was called to order by Chairman Paul Breazeale at 9:00 a.m.

Chairman Breazeale welcomed visitors Joanna Heidel and Henry Hudspeth, new SBCJC members whose terms will begin in July 1996, and Nancy Alley representing the Mississippi State Department of Education.

PRELIMINARIES

The invocation was given by Yvonne Brown.

Approval of Minutes

On a motion by John Junkin, seconded by Hazel Terry, the Board approved the minutes of the May 31, 1996, meeting. Motion carried unanimously.

Review of Agenda

On a motion by George Walker, seconded by Patricia Puckett, the Board unanimously adopted the agenda as presented.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray distributed to Board members a copy of the adopted SBCJC distance learning standards for their review. (Exhibit A)

Dr. Ray reported on a meeting scheduled for June 27, 1996, with Dr. Layzell, IHL Commissioner, and other interested IHL staff to work on development of graduate level nursing courses to be presented over the Community College Network.

Dr. Ray reported on the MAACE Conference held on the Mississippi Gulf Coast on June 12-14, 1996.

Dr. Ray reported on a meeting held on June 17, 1996, with representatives from the community colleges to discuss better utilization of the Community College Network.

Dr. Ray is currently examining the statutory requirements of the SBCJC office, how to best organize to comply with those requirements, and the number of staff required to carry out those tasks. He

reported that he would report to the Board on decisions related to reorganization.

Dr. Ray updated Board members on the Interpreter Training Program administered through the SBCJC. The program is currently active at three community college sites, Itawamba Community College in North Mississippi, Hinds Community College in Central Mississippi, and Mississippi Gulf Coast Community College in South Mississippi.

Dr. Ray reported that he will attend a meeting on June 26, to discuss Rural Health Corps issues. One of the agenda items to be discussed is the establishment of a Rural Health Services Partnership consisting of public and private parties interested in examining the direction of future Rural Health Corp funding.

The Information Resource Council has invited Dr. Ray to attend its June 21, meeting and assist in a presentation on statewide telecommunications planning efforts.

Executive Director's Out-of-Town Schedule:

July 4 - SBCJC Office Closed in observance of Independence Day

July 9 - ETV Board Meeting in Tupelo, Mississippi

July 12 - Industrial Training Development Program at the University of Mississippi.

REPORTS/ACTION

MACJC Report

Mr. R. L. McClellan reported that the MACJC had not met since the May 31, 1996, Board meeting. He distributed a draft of the agenda for the annual meeting of the Mississippi Association of Community and Junior College Trustees to be held on July 19-20, at the Broadwater Beach Resort Hotel in Biloxi, Mississippi.

Program Committee

On a motion by William Seal and a second by Patricia Puckett, the Board voted unanimously to approve the following program applications:

East Central Community College - Decatur
Welding/Brazing/Soldering - 2.2/49.0205

Holmes Community College - Grenada
Surgical Technology - 2.3/51.0909

Itawamba Community College - Tupelo
Commercial Truck Driving - 2.1/49.0205

Mississippi Delta Community College - Moorhead
Paramedic - 2.3/17.0206

Mississippi Gulf Coast Community College - Perkinston
Funeral Service Technology - 2.3/12.0301

In other business William Bunch presented a request from Jones County Junior College to change the name of their Radio/TV Repair Program to Communications System Installers. Upon staff recommendation, a motion by Alton Bankston, and a second by Patricia Puckett, the Board voted unanimously to approve the request from Jones County Junior College.

Mr. Bunch also updated Board members on the vocational/technical programs at Coahoma Community College.

Finance Committee

On finance committee recommendation, a motion by John Junkin, and a second by George Walker, the Board voted unanimously to approve the June 30, 1996, Education Enhancement Fund Disbursement from Funds 4080 and 4110 in the total amount of \$2,310,581.89. (Exhibit B)

On a motion by John Junkin and a second by Hazel Terry, the Board voted unanimously to approve the Schedule of Disbursements for FY 1997. (Exhibit C)

On a motion by John Junkin and a second by George Walker, the Board voted unanimously to approve a request from Coahoma Community College for advancement of FY 1997 support funds in the amount of \$416,307. (Exhibit D)

On a motion by John Junkin and a second by Patricia Puckett, the Board voted unanimously to approve General Fund Disbursements in the total amount of \$22,249,209. (Exhibit E)

On a motion by Perrin Purvis and a second by George Walker, the Board voted unanimously to approve the purchase of a Quality Standards QS-9000 state license from the Epic/Plexus Corporation and training costs involved in the amount of \$21,000.

On a motion by John Junkin and a second by George Walker, the Board voted unanimously to approve the purchase of two (2) color computer notebooks from Microage at a total cost of \$7,098.

On a motion by John Junkin and a second by George Walker, the Board voted unanimously to approve the FY 1998 Budget Request for Administration and Support. (Exhibit F)

On a motion by John Junkin and a second by George Walker, the Board voted unanimously to approve a change in the SBCJC purchasing policy triggered by a statutory change for purchases of more than \$1,500 but not more than \$5,000 effective July 1, 1996. (Exhibit G)

John Junkin presented the Bimonthly Capital Improvements Report for the Board's review. (Exhibit H) No action was required.

John Junkin presented for the Board's review correspondence received from the State Department of Audit dealing with the SBCJC's and community colleges's accountability plans for fixed assets. (Exhibit I) No action was required. This correspondence will allow the SBCJC to spend appropriated funds in accordance with SB 3059 and SB 3060.

John Junkin presented Financial Statements for Funds 2291, 3291, 3292, and 4300 for the Board's review. (Exhibit J) No action was required.

GED Report/Presentation of GED Highest Score Award

Bill Box introduced John Taylor Lindsey, who received an Award for the highest score on the GED examination for 1995. Chairman Paul Breazeale congratulated Mr. Lindsey and presented him with a plaque from the GED Testing Services in recognition of his accomplishment.

Workforce Education Report

George Walker updated Board members on State Workforce Training Council matters. Mr. Walker reported that a survey was conducted including the community colleges and all the district councils to ascertain needed training and equipment and staff need to conduct needed training. After compiling the survey results clarification was requested on some issues, and another report will be received by the State Workforce Council at their July meeting.

Mr. Walker stated that Hazel Terry recently attended a District Council meeting and asked her to give Board members her impression of that meeting. Ms. Terry attended a meeting at Baldor Industries in Columbus, and reported to Board members about the meeting. Mr. Walker urged other Board members to attend their local District Workforce Council meetings.

Mr. Walker asked the Board to continue to support the Workforce Council's efforts, especially when the SBCJC goes for Legislative Budget Office hearings usually scheduled in October.

Ed Schneider reported to the Board that staff is now focusing on monitoring visits and audits at each community college to determine the effectiveness of the training programs.

Health Care Committee Update

Hazel Terry reported that as a result of the Health Care Sub-Committee meeting a tentative date for a one day conference to bring together Mississippi's elected and appointed policy leaders, and expert health care professionals, other interested persons, and the public to discuss ideas, develop strategies, and exchange information on important and emerging health care issues related to Mississippi's evolving health care delivery system is scheduled for the beginning of November, 1996. This conference will provide a forum by offering workshops and preliminary sessions focusing on the health status of Mississippians, identifying barriers to care that reduce access to appropriate health services, and providing information on the need to set appropriate goals relating to training, recruitment, and retention of health care professionals.

Dr. Larry Day reported that a Sub-Committee is continuing to work toward choosing a theme for the conference. Dr. Day urged all Board members to participate in the conference once planning is complete.

EdNet Report

Chairman Breazeale reported on June 4, and June 7, EdNet meetings. Contract negotiation with EdNet's private partner, TruVision, are continuing over security interest in TruVision's equipment.

Travel Authorizations

Chairman Breazeale asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by George Walker, seconded by Alton Bankston, the Board voted unanimously to approve requests for reimbursement to the following members:

EdNet Board Meetings, 6/4/96 and 6/7/96 - Paul Breazeale
District Workforce Council Meeting, 6/5/96 - Hazel Terry
Health Care Committee, 6/18/96 - Hazel Terry

Consideration of Out-of-Town Board Meetings

On a motion by George Walker and a second by Nell Rogers, the Board voted unanimously to consider holding the September, 1996, meeting at Northeast Mississippi Community College and the April, 1997, meeting at Mississippi Delta Community College.

EXECUTIVE DIRECTOR'S EVALUATION

On a motion by John Junkin, seconded by George Walker, the Board voted unanimously to consider going into executive session to perform an Employee Performance Review for Executive Director, Dr. Olon Ray.

On a motion by John Junkin, seconded by George Walker, the Board voted unanimously to convene an Executive Session to conduct the Executive Director's Employee Performance Review.

MINUTES OF EXECUTIVE SESSION

The meeting was closed for Executive Session at 10:45 a.m. Members present were: Alton Bankston, Paul Breazeale, Yvonne Brown, John Junkin, Patricia Puckett, Perrin Purvis, Nell Rogers, William Seal, Hazel Terry, and George Walker. After a review of the Employee Performance Review Forms for the Executive Director, Dr. Olon Ray, on a motion by Alton Bankston, and a second by George Walker, the Board voted unanimously to approve a 3% salary increase for the Executive Director for FY 1997.

On a motion by John Junkin, seconded by Perrin Purvis, the Board voted unanimously to return to open session.

The State Board for Community and Junior Colleges' meeting resumed at 11:20 a.m.

*John Junkin left the meeting.

PRESENTATION OF GAVEL

Paul Breazeale officially relinquished the gavel to new Board Chairman George Walker. Mr. Walker addressed the Board and issued a challenge to current members to be extremely pro-active and diligent in accomplishing the work of the SBCJC.


As Mr. Walker's first official act as Chairman, he presented a list of committee appointments for 1996-1997.

On behalf of the SBCJC and staff, Mr. Walker presented plaques and resolutions to retiring Board members Paul Breazeale and Nell Rogers in appreciation of their leadership and dedication to the SBCJC.

ADJOURNMENT

The meeting adjourned at 11:45 a.m.


George Walker, Chairman


Olon E. Ray
Executive Director